

# PAGE 1 (COVER)

## Booklets 8.5x5.5 Guide

File Dimensions: 5.75" x 8.75"

Trimmed Dimensions: 5.5" x 8.5"

### Red areas are the Bleed

This area will be trimmed off, graphics and images should extend into this area. We recommend no borders around this area due to shifting in the cutting process.

### Yellow areas are the Safe Zone

When trimming or folding, the blade may land in this area. Please make sure all text and important graphics are not in this area.

Build pages in Adobe InDesign or Quark Express.  
Or make separate pages and combine in Adobe Acrobat.

Do NOT build job with pages as spreads - submit the pages as shown in this document. ( each page in sequential order)

The number of pages in this document must match the physical pages in the booklet. Add blank pages as needed.

Supply a single high resolution PDF with bleed and fonts embedded.

**INSIDE FRONT COVER  
(Page 2)**

**(Page 3)**

**(Page 4)**

**(Page 5)**

**(Page 6)**

**INSIDE BACK COVER  
(Page 7)**

## **Outside Back Cover (Page 8)**

**If your document has more than 8 pages, extend your document (in this same format) as needed.**